

FINANCIAL ASSISTANCE APPLICATION – REQUIREMENTS & POLICY NOTICE

The Islamic Center of San Diego provides financial assistance based on eligibility and available funds. Applications are reviewed **twice monthly (around the 1st and 15th)** and only when all required documents are submitted in full.

ICSD is a **non-profit organization funded through donations and Zakat contributions**. Funds are limited and distributed strictly based on need, eligibility, and availability.

Submission does not guarantee approval. ICSD reserves the right to approve or deny any application.

STRICT REQUIREMENT

Applications will **NOT be reviewed or processed** unless ALL required documents are submitted. Incomplete applications are excluded.

SUBMISSION

Email: admin@icsd.org
OR WhatsApp: +1 (858) 230-9270

REQUIRED DOCUMENTS

IDENTIFICATION

- Applicant government-issued ID
- Government-issued photo ID for all household members aged 16 and older (if applicable)

INCOME VERIFICATION

- Employment/income verification letter
- Pay stubs for the **last 2 FULL months** for all working people in the home
- Bank statements for the **last 2 FULL months** (all accounts, checking and savings)

(Example: If applying in March, send January + February statements)

BENEFITS (IF APPLICABLE)

- Verification letters for any benefits or assistance received (e.g., Section 8, CalFresh, CalWORKs, SSI, unemployment, child support, etc.)

ASSISTANCE DOCUMENTS

- Lease (for rental assistance)
- SDG&E and/or water bill (for utility assistance)
- Bills requesting assistance
- Any supporting documents demonstrating financial need

POLICY NOTICE

Additional documents may be requested upon review.

Failure to provide complete and verifiable documentation may result in **automatic denial**.

ICSD receives a high volume of applications. Only complete applications with **all** required documentation will be reviewed.